

Halifax Community Investment Fund Society

16 June 2014

Meeting Minutes

George Dixon Centre

Present: Bryan Darrell, Linda Mantley, Paul O'Hara, and Michelle Strum.

Regrets: Craig Walkington, Melinda Daye, and Carl Gannon.

1. **Call to Order:** 5:45pm.
2. **Agenda:** As three members were absent, it was decided that no financial based motions would be approved at the meeting.
3. **Community Outreach Project:** Michelle reported that two organizations in the community were willing to provide \$500.00 each toward a project to hire someone to do a survey/inventory of non-profit organizations in our community. This inventory of organizations would assist the HCIF in achieving its strategic Collaborations/Partnerships Objective – To establish new partnerships in each of the five HCIF pillars with organizations that support our mandate within the next 24 months. Michelle proposed that the HCIF consider contributing toward the cost of hiring the person. It was agreed in principle that Michelle will bring back terms of reference, length of time involved, reporting structure and deliverables. Suggestions for the inventory included, governance structure of organization, mission statement, numbers of employees, primary programs, interest in working collaboratively with other organizations, and willingness to attend a HCIF sponsored event to promote partnerships.
4. **Visibility:** The Board talked about how to promote its work in the community and Linda agreed to work on a summary of the HCIF work in the community. The Board also talked about a potential article in *The Coast* that would promote “what’s happened since the treatment plant” was built. The article would reflect an opportunity to promote the HCIF and advertise for new board members. Michelle has some contacts and she is willing to begin a discussion with *The Coast* on how to advance this objective. If the Board is not able to advance this article, it was determined that some funding for advertising to acquire new board members may potentially be approved.
5. **Board Development:** The Board discussed a potential date in late September to conduct the Governance and Compliance workshop as offered by HRM Community Services. A date will be announced in due course.

6. **Pro Bono Seniors' Will Strategic Objective:** Bryan said he would email the action plan for this objective with the goal of approving the action plan at the next meeting.
7. **Fund Raising:** The Board discussed focusing on partnerships to advance our pillars by co-sponsoring events/programs with other organizations.
8. **Next Meeting:** The next HCIF Board meeting will take place at 6:00pm on Monday, 7 July 2014 at Bryan's home at 2663 Oxford Street. It was agreed that the meeting would be relatively shorter than most meetings and then the Board would enjoy the hospitality of Bryan and Donna at a barbeque. .
9. **Meeting Adjournment:** 6:05pm.