

HCIF, 3 June 2013
Meeting Minutes
George Dixon Centre

Present: Craig Walkington, Michelle Strum, Bryan Darrell*, Carl Gannon, Melinda Daye.

Absent: Linda Mantley and Paul O’Hara

* - Provided notice that he would be late arriving at the meeting.

Call to Order: 5:47pm

Agenda Approval: Moved / Seconded by Carl / Michelle to accept the agenda as tabled. Carried.

Approval of Minutes from 6 May 2013 Meeting: Moved / Seconded by Carl / Michelle to approve the minutes of the 6 May 2013 meeting as tabled. Carried

Bursary Program Update:

The bursary deadline was extended to 16 June 2013 as there were only 5 applications. Carl stated Bursary Committee met and it recommended the approval of 4 applications. The other application required confirmation of the applicant’s residency which was obtained from the Student Support Worker at Citadel High School. The Bursary Committee will meet again after the 16 June deadline and will approve the other application and will process any other applications received. Carl noted that there were some general questions regarding residency requirements and the need to have a GED. Craig recommended that Carl keep track of the issues and lead a comprehensive review of the Bursary Program in Fall 2013.

Directors’ Insurance Update: Deferred.

HCIF Website Update: Deferred

Board Revitalization – Part 2:

Craig gave members a handout that illustrated the Vision, Mission, and Values for the HCIF that had been approved in Summer 2007. Craig stated that he is trying to locate the HCIF’s “Five Pillars” that specify the Board’s focus areas, but had not been able to locate them in his files. Michelle stated she would check with former Board member Jeannette Beals to determine if she had any files with the

required information. It was determined that a review of the Vision, Mission, Values and Five Pillars would be deferred until all of the information could be located and more time could be dedicated to the discussion of these topics.

Financial Update: Bryan gave a financial report including a handout that summarized our status. The values of each account are as follows:

Investment Portfolio at ScotiaMcLeod:	\$1,242,581.97
Bank Account at Scotiabank	<u>4,805.44</u>
Total	\$1,247,387.41

Pro Bono Will Preparation Program Update: Bryan confirmed that the program is moving forward and an information session is planned for Sunday, 23rd June at 1:30 PM at the Cornwallis Street Baptist Church. This is an after service gathering in the church hall with light food/coffee/tea. Bryan showed a draft version of the brochure to the Board Members.

St. Patrick's / Alexander Site (North Central Community Centre - NCCC): Bryan said that he had been contacted by Dr. Margaret Casey indicating that there was an urgent need for the \$25,000 funds that were conditionally approved at the November 2012 HCIF Meeting. Bryan had been advised that the conditions had been met by the 3 participating groups – the Mi'kmaq Friendship Centre, the North End Community Health Centre, and the Richard Preston Centre of Excellence and that there was an official entity established to receive the HCIF funds. After lengthy discussion on the subject realizing that there is a need to see active community consultation, it was agreed that a representative from the group should present at the next HCIF Meeting to report on their activities. If the Board is satisfied that the conditions have been met, then a cheque could be issued that evening. Bryan said he would convey this request to Dr. Casey.

Next Meeting: Monday, 8 July 2013 at 5:30pm at the George Dixon Centre

Meeting Adjournment: 6:36pm