

Halifax Community Investment Fund Society

6 March 2017

Monthly Meeting Minutes

George Dixon Centre

Present: Bryan Darrell (Treasurer), Melinda Daye, Amy Hunt (Secretary), Linda Mantley, and Craig Walkington (Chair)

Absent: Carl Gannon (Vice-Chair)

1. **Call to Order:** 5:47pm

2. **Agenda:** Moved by Bryan / Seconded by Melinda to accept the agenda as amended. CARRIED.

3. **Approval of Meeting Notes from 9 January 2017:** Moved by Amy / Seconded by Bryan to approve the minutes of the 9 January 2017 meeting as tabled. CARRIED.

Approval of Meeting Notes from 6 February 2017: DEFERRED.

4. **Financial Update:** Bryan tabled the monthly financial report. The HCIF financial status at the end of February 2017 is as follows:

Investment Portfolio at ScotiaMcLeod:	\$1,381,764
Bank Account at Scotiabank:	\$ 4,321

The estimated annual income from the investment portfolio is \$45,695.

5. **Motion to Approve Financial Statements as Tabled:** Craig reviewed the Financial Statements of the Halifax Community Investment Fund Society Year ended December 31, 2016, which were prepared by the HCIF Accountant, Donna Smith at Somerset Accounting Inc. Craig also noted that all of the tax filings had been completed with the Canada Revenue Agency.

Motion: That the HCIF Board approve the Financial Statements of the Halifax Community Investment Fund Society Year ended December 31, 2016 as tabled. Moved by Bryan / Seconded / Linda. CARRIED. (Note: The Financial Statements are posted on the HCIF website).

6. **Celebration and Tribute to our Community Youth Event:**

- a. The HCIF Board members shared the positive feedback that they have heard about the event and discussed the idea of repeating the event every year during African Heritage Month, possibly in partnership with the other

organizations that supported the event, including the Delmore Buddy Daye Learning Institute. It was noted that it is vital that all HCIF Board members actively contribute to the planning and execution of the event in order to make it a success. It is hoped to build on the success of this year and have it in a larger venue such as the gymnasium at the George Dixon Centre, or in the Multipurpose Room at the North End Memorial Library. Bryan suggested we include this event as a line item in our budget for the next fiscal year. We are grateful for the generosity of Edna, a local restaurant, for providing the food and drinks at the event. We were pleased to have District 8 Municipal Councilor Lindell Smith, a former HCIF Board member, speak at the event.

- b. **Approval of Expenses for the Celebration and Tribute to our Community Youth Event:** Craig noted that there were expenses to be approved for the event.

Motion: That the HCIF Board approve spending up to \$300.00 to cover the expenses for the Celebration and Tribute to our Community Youth event held on 16 February 2017. Moved by Melinda / Seconded by Linda. CARRIED.

7. **HCIF Board Recruitment Strategy:** Bryan led a discussion around recruitment planning for the HCIF Board. He believes the same recruitment strategy that was used last time will work again, with public notice followed by standardized interviews. Bryan is willing to lead the process. Bryan will review and share the various recruiting documents (flyer, application form, interview questions) with the board members. It was determined that the initial recruiting drive should be completed by end-June 2017.
8. **Bursary Program:** The Bursary Program is being advertised and the application forms are on the HCIF website. Applications are due no later than 1 May 2017. Carl is chairing the Bursary Program efforts.
9. **Summer Camp Ideas:** Bryan suggested that we talk to the North End Opportunities Fund about sending youth in our defined catchment area to summer camp, specifically the Bengal Lancers, where children could go to develop an interest in horse-back riding. Amy will talk to Lynn MacDonald at the North End Opportunities Fund to invite her to a future meeting to discuss this option.
10. **Halifax Music Co-op Update:** Craig said he had spoken with John Bogardus at the Halifax Music Co-op about the second grant instalment and he informed us that they are updating their programming and will get back to us when it will be needed.
11. **Next Meeting:** The next HCIF Board meeting will take place at 5:30pm on Monday, 3 April 2017 at the George Dixon Centre.
12. **Meeting Adjournment:** 6:33pm. Moved by: Bryan.