

Halifax Community Investment Fund Society

6 November 2017

Monthly Meeting Minutes

George Dixon Centre

Present: Melinda Daye, Carl Gannon (Vice-Chair), Linda Mantley and Craig Walkington (Chair)

Regrets: Bryan Darrell (Treasurer) and Amy Hunt (Secretary)

1. **Call to Order:** 5:57pm
2. **Agenda:** Moved by Melinda / Seconded by Carl to approve the agenda as tabled. CARRIED.
3. **Approval of Meeting Minutes from 2 October 2017:** Moved by Linda / Seconded by Carl to approve the minutes of the 2 October 2017 meeting as tabled. CARRIED.
4. **Financial Update:** Craig tabled the monthly financial report for October 2017:

The HCIF financial status at the end of October 2017 was as follows:

Investment Portfolio at ScotiaMcLeod:	\$1,395,393
Bank Account at Scotiabank:	\$ 883

Estimated annual income from the investment portfolio is approximately \$49,361.

Craig noted that \$15,000 would need to be transferred from the investment portfolio to the bank account in late November in order to cover the second installment of the bursaries.

5. **Bursary Program Emailed Applications:** Carl and Craig spoke about the two bursary applications that had been overlooked as they were emailed to the HCIF email account. It was reported that one applicant qualifies for the bursary and is enrolled at college. Craig noted that the first installment of the bursary was sent to the applicant's educational institution. It was further reported that the other applicant did not qualify as she did not meet the requirement to live in the HCIF catchment area at the application deadline.
6. **Confirmation of Electronic Vote of the Following Motion:** The following motion was circulated by email and was approved.

Moved by Carl / Seconded by Amy That the HCIF Board approve the bursary application of Jayla Verney and that she receive a bursary of \$2,500.00 with a payment schedule to be determined through discussions with Holland College and the applicant.

7. **Planning for HCIF “Celebrating Our Youth” Event:** At the last meeting it was agreed that the HCIF Board would plan and host an event for February 2018. The Board members reviewed the planning guide that was used for the February 2017 event. The following points were initially agreed:

- Use the North Branch Library space for the event.
- Aim for the night of 15 or 22 February 2018 (Craig will inquire about the availability of space).
- Melinda will contact the organizations that had booths last year to determine if they are interested in the 2018 event.
- We would celebrate a new list of youths.
- Potential youths that would be recognized could possibly come from the HCIF Bursary recipients, Saint George’s Youth Net, Hope Blooms and any other organizations in the HCIF catchment area.
- Potential speakers would be approached to determine their availability.
- Determine if Councillor Smith would be available to speak.
- Craig will update the planning list for the next meeting.

8. **HCIF Board Recruitment Strategy Update:** Deferred.

9. **HCIF Christmas Social:** This event was deferred until the new year.

10. **Social Media Plan for Next Month:** Deferred.

11. **Next Meeting:** The next HCIF Board meeting will take place at 5:30pm on Monday, 4 December 2017 at the George Dixon Centre.

12. **Meeting Adjournment:** 6:20pm. Moved by: Carl.