

Halifax Community Investment Fund Society

9 September 2013

Meeting Minutes

George Dixon Centre

Present: Craig Walkington, Bryan Darrell, Carl Gannon, and Paul O'Hara.

Absent: Michelle Strum, Melinda Daye, and Linda Mantley

Call to Order: 5:44pm

Agenda Approval: Moved / Seconded by Bryan / Carl to accept the agenda as amended. Carried. Note – The presentation from Nanci Lee on Community Housing Trust was postponed.

Approval of Minutes From 8 July 2013 Meeting: Moved / Seconded by Bryan / Carl to approve the minutes of the 8 July 2013 meeting as tabled. Carried.

Discussion on the St. Patrick's-Alexandra School Site: Bryan indicated that he had been contacted by the provincial Department of Community Services to propose a meeting to determine whether HCIF could play a role in facilitating a process to advance the North Central Community Centre (NCCC) project. Craig said that he had received indications that the proposal being submitted by the NCCC may be foundering and that the HCIF should conduct some exploratory investigations to determine if it has a role in advancing the project. Bryan said that he would try to set-up a meeting in the near future with the representatives from Community Services.

Financial Update: Bryan gave a financial report including a handout that summarized the HCIF financial status at the end of July and the end of August as follows:

End July 2013

Investment Portfolio at ScotiaMcLeod: \$1,205,326

Bank Account at Scotiabank: \$ 4,089

End August 2013

Investment Portfolio at ScotiaMcLeod: \$1,180,440

Bank Account at Scotiabank \$ 8,901

Pro Bono Will Preparation Program Update: The preparation of three wills for community members is underway. An information meeting with the North End Community Health Clinic “Walkers Group” will be organized in the near future. A Pamphlet/Flyer on the program has been developed to advertise the Program. Any group wanting to host a meeting is welcome to use the pamphlet.

Bursary Program Update: Craig indicated that all of the bursary cheques had been sent to the academic institutions by 27 August 2013. One recipient (Ashton Ross) was not accepted into college and therefore there will only be 10 bursaries issued in this year’s program. The next set of cheques will be issued in the third week in December 2013. Craig noted that he was missing some Social Insurance Numbers from his spreadsheet and that these were required for the accountant to issue the tax slips in early 2014. Carl said he would forward the information to Craig. Craig requested that Carl conduct his review of the Bursary Program (as noted in the meeting of 3 June 2013) and be prepared to table his recommendations at the November HCIF meeting so that the program will be ready to roll-out in January 2014.

Board Revitalization – Part 4:

- a. Brochure – Bryan presented a draft brochure advertising our organization. HCIF Board members were requested to review the draft brochure and pass comments to Bryan so a final draft can be prepared. Some questions included do we want a gloss finish (more expensive), and should we have photographs of Board members taken professionally.
- b. Board Member Skill Sets – Bryan distributed a handout of “skill sets required” and members were asked to identify their skill in order to gain an appreciation of where there were strength and gaps in HCIF Board capacity. After some discussion, it was decided that Bryan would re-work the definitions of skills and implement a scale of 1-to-5 so people could grade their strengths in relation to the skills. Bryan said he would work on this piece and email it the HCIF Board members.

Other Business:

HCIF Summer Social – The HCIF Board met at Bryan’s home on 24 July 2013 for a social gathering. It was determined that the expenses for this social be covered by the HCIF.

Moved / Seconded by Craig / Paul that \$155.00 allocated to cover costs associated with this event.
Carried.

Next Meeting: Monday, 7 October 2013 at 5:30pm at the George Dixon Centre.

Meeting Adjournment: 6:57pm